

PFC Ground Rules*

Leadership Council

We will:

- Be respectful and supportive of other team members
- Be prepared for each meeting having reviewed the agenda and past minutes
- Keep it simple
- Stay focused
- Share all relevant information
- Set and stick with time limits
- Utilize Alaska's traditional tribal values
- Refrain from using acronyms and unfamiliar terms
- Avoid private discussions and sidebars
- Assign roles
- Be aware of individual communication styles
- Keep meetings in the meeting
- Brainstorm by accepting all ideas, being creative, and narrowing topics
- Review Decisions
- Expect all team members to help identify issues and solutions
- Leave agency hat at door
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**Based on the Juneau Community Transition Team Ground Rules*